



CHC32015

# Certificate III in Community Services

This qualification reflects the role of entry level community services workers who support individuals through the provision of person-centred services. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs. These skills can be applied throughout your learning pathway but also in your day to day life.

- ✓ Consult with manager regarding options for accessing skill development opportunities and initiate action
- ✓ Recognise when client needs exceed limitations of service and/or role and respond and refer within organisation policies and procedures
- ✓ Identify the range of issues impacting on the client
- ✓ Provide ongoing support to clients.

**DELIVERY METHODS AVAILABLE**

- ✓ **Face-to-Face:** Classroom-based learning with practical hands on experience in both a simulated environment and/or work placement.
- ✓ **Blended:** Online learning with scheduled practical workshops.
- ✓ **Online:** Online learning only.



## Community Services Qualification

### DURATION

6-12 months is the average course duration

### PLACEMENT

Not applicable

### ENTRY REQUIREMENTS

No formal entry requirements

**\*\* Must be able to pass a Police Check \*\***

*See back for full course overview and pricing*

## OUTCOMES & FURTHER STUDY PATHWAYS

**Business career pathways:** Community Care Worker, Juvenile Justice Officer, Neighbourhood Centre Worker, Youth Housing Support Worker.

**Other courses in this pathway:** CHC42015 Certificate IV in Community Services.

## UNITS DELIVERED

<b>CHCCCS016</b>	Respond to client needs (core)
<b>HLTWHS002</b>	Follow safe work practices for direct client care (core)
<b>CHCCOM005</b>	Communicate and work in health or community services (core)
<b>CHCDIV001</b>	Work with diverse people (core)
<b>HLTWHS006</b>	Manage personal stressors in the work environment (core)
<b>BSBINM301</b>	Organise personal workplace information (elective)
<b>BSBWOR301</b>	Organise personal work priorities and development (elective)
<b>CHCADV001</b>	Facilitate the interests and rights of clients (elective)
<b>CHCCCS015</b>	Provide individualised support (elective)
<b>CHCDIS007</b>	Facilitate the empowerment of people with disability (elective)
<b>CHCMHS001</b>	Work with people with mental health issues (elective)
<b>CHCPRP001</b>	Develop and maintain networks and collaborative partnerships (elective)



5 Core Units    7 Elective Units    12 Total Units

### HOW TO ENROL

Contact us on **3260 6411** or email [trainingadmin@helpenterprises.com.au](mailto:trainingadmin@helpenterprises.com.au)

## TERMS AND CONDITIONS

Access to Certificate 3 Guarantee funding eligibility can be found at [https://desbt.qld.gov.au/\\_data/assets/pdf\\_file/0018/8145/c3g-factsheet-student.pdf](https://desbt.qld.gov.au/_data/assets/pdf_file/0018/8145/c3g-factsheet-student.pdf). The program is open to any Queensland resident aged 15 years or over who is no longer at school (with the exception of VET in Schools students) and is an Australian or New Zealand citizen or Australian permanent resident (including humanitarian entrants), or a temporary resident with the necessary visa and work permits on the pathway to permanent residency. Prospective students must not have or be enrolled in a certificate III level or higher qualification, not including qualifications completed at school and foundations skills training.

The Certificate 3 Guarantee Program is funded by Queensland Government.

## COURSE COSTS

Certificate 3 Guarantee | Co-contribution Fee

Online Courses	Job Active Provider	Disability Employment Service	External*
Concession	\$600.00	\$200.00	\$30.00
Non-Concession	\$800.00	\$400.00	\$50.00
Face-to-Face Courses	Job Active Provider	Disability Employment Service	External*
Concession	\$200.00	\$200.00	\$30.00
Non-Concession	\$400.00	\$400.00	\$50.00
Blended Courses	Job Active Provider	Disability Employment Service	External*
Concession	\$900.00	\$200.00	\$30.00
Non-Concession	\$1200.00	\$400.00	\$50.00

\*External refers to anyone not registered with HELP at the time of enrolment.